

CHANGE OF MAJOR

Any undergraduate student having completed one academic semester in good standing at the University of Dayton may initiate a request to change or add majors.

Students in the School of Business Administration

School of Business Administration (SBA) students should consult with their advisor prior to changing majors. Current SBA students may change from one business major to another business major by completing a form available from their advisor in the John D. Mittelstaedt Center for Academic Advising and Business Student Success located in Miriam Hall, room 053.

Students Interested in Transferring into the School of Business Administration

Students who are not currently in the School of Business Administration (SBA), but are interested in transferring into the SBA should email or visit the John D. Mittelstaedt Center for Academic Advising and Business Student Success located in Miriam Hall, room 053. Students who meet the requirements in Option A or Option B below may transfer into the SBA. The SBA Assistant Dean performs this evaluation. Upon receiving a positive decision from the SBA Assistant Dean, the student is responsible for completing any necessary change of major forms.

If a student has completed 60 hours (Junior standing) or more and has not met the criteria to be considered for transfer into the SBA, the student will only be considered for transfer with the approval of the Associate Dean for Undergraduate Programs and the Assistant Dean. Without this approval, students who exceed 60 hours must find another major that is not part of the SBA.

Option A: High School Academic Performance

Students who could have been directly admitted to the SBA from high school, but chose a non-business major may request to enter the SBA and change to or add a business major. If you elect to pursue Option A, the SBA Assistant Dean will review your high school transcript and determine whether you would have met the requirements for direct admittance. Option A is only available to students who were admitted to the University of Dayton directly after high school and have not attended other higher education institutions full-time.

Option B: University of Dayton Academic Performance

If you do not meet the criteria in Option A, you may also pursue entering the SBA based on your academic performance at UD:

- Cumulative GPA of 3.0
- Completion of **one** of the following math courses at UD and demonstration of relevant math knowledge by meeting or exceeding established minimum grade thresholds. Math courses taken at another college or university and/or AP math will not be considered. **We do not recommend students take MTH 207 as it does not adequately prepare students for Business Statistics courses.**

Math Course	Minimum Grade
MTH 116 Precalculus	C+ or higher
MTH 128 Finite Math	C+ or higher
MTH 129 Business Calculus	C or higher
MTH 148 Introductory Calculus I	C or higher
MTH 168 Analytic Geometry & Calculus I	C- or higher
MTH 207 Introduction to Statistics	B- or higher