

# TRANSFER STUDENTS

Students who have graduated from or otherwise left high school or secondary educational institutions and completed at least twelve credit hours at an accredited post-secondary institution (college or university) are considered transfer students. Such students may be considered for transfer to the University of Dayton provided they are in good standing socially and academically (minimum of a C average - 2.0 cumulative grade point average). Possession of the minimum grade point average for consideration does not imply admissibility to the University. Most areas of study prefer a 2.5 or higher grade point average for admission.

Transfer students will be considered for admission after they have followed the regular admission procedure. Applicants for transfer admission may submit the University of Dayton's online application or the Common Application. All transfer candidates must submit official transcripts from all institutions previously attended. ACT or SAT scores may be requested by the Office of Recruitment and Admission during the application review. The dean's office of the appropriate college or school will evaluate the transcript(s) to determine the number of transferable credits.

In general, all college credits earned with a "C-" (1.7 on a 4.0 scale) or higher from any regionally accredited college or university or an institution recognized by the foreign country's minister/head of education will transfer and be included on the University of Dayton transcript. No credit will be given for a course in which the student earned below a "C-". The evaluation to determine which courses will be accepted toward the degree will also be completed by the dean's office of the appropriate college or school.

Official transcripts must be sent directly to UD from the university and must contain an official seal of the university's office of academic affairs. Other requirements may be necessary given the specific course in question.

A student with transfer credit from a two-year institution will be required to have at least 54 semester hours from a four-year institution for any baccalaureate degree. A transfer student is considered for a degree only if the last 30 semester hours have been taken from the University of Dayton and other requirements for graduation have been met.

Additional admission or transfer credit criteria may apply depending on the major in which the transfer student intends to major:

- For a list of College of Arts and Sciences majors, please see: <http://catalog.udayton.edu/undergraduate/collegeofartsandsciences/academicprograms> (<http://catalog.udayton.edu/undergraduate/collegeofartsandsciences/academicprograms/>).
- Students who are interested in a major within the School of Business Administration must have a minimum 3.0 GPA and have successfully completed a college-level math class.
- Students who are interested in a major within the School of Education and Health Sciences must have a minimum of 3.0 GPA to be considered for admission for education majors and 3.2 GPA to be considered for admission for health science majors.
- Students who are interested in a major within the School of Engineering should have met the following minimum requirements in college courses to be considered for admission:
  - 3.0 cumulative GPA
  - Completion of Calculus 1 with a grade of B

- Completion of College/General Chemistry with a grade of B
- Completion of calculus-based Physics 1 with a grade of B for engineering programs or algebra-based Physics 1 with a grade of B for engineering technology programs.

## Policy on retaking courses in which prior credit was awarded

At the University of Dayton, students may encounter various circumstances, including the stale credit policy, that prompt them to enroll in a course for which they have previously been awarded credit through transfer, advanced placement (AP), CLEP, or other means. It is important to note that a student may not receive credit for the same course more than once. When a student chooses or is asked to retake such a course, and subsequently earns a grade deemed sufficient to fulfill degree or major requirements, the Registrar's office will take action to update the student's academic record accordingly.

Specifically, the Registrar's office will mark the credits affiliated with the transfer or AP course as "excluded." While the course listing will remain visible on the student's academic record, the credits associated with the retaken course will no longer apply towards the student's degree program requirements nor contribute to the calculation of "total hours applied."

This policy ensures that students can fulfill academic requirements in alignment with their educational goals and program standards while maintaining the integrity and accuracy of their academic records.

The University of Dayton is committed to supporting students in navigating their academic journey effectively and transparently.

Process:

At the end of each semester, after the traditional end-of-term processing is complete, the Registrar's office will run the Cognos report titled Transfer Course Information with Duplicates to identify students who have earned UD credit in courses for which they had acquired prior learning credit.

When the grade on the UD course is C- or higher, the Office of the Registrar will automatically mark as EXCLUDED the course for which the student had been awarded prior learning credit and the most recent attempt will apply towards the student's degree program requirements. When the grade on the UD course is D, the Office of the Registrar will consult with the student's academic dean's office to determine which attempt will best serve the student's interests and will mark the other course as EXCLUDED.

The course(s) marked as EXCLUDED will remain on the student's transcript and will be indicated with an (E). Additionally, courses that have been excluded will appear in the "Insufficient" section of DegreeWorks. Please note, that a course that has been EXCLUDED that appears in "Insufficient" is not a reflection of the student's academic performance in the course. It is merely a technical classification of DegreeWorks.