

GENERAL REQUIREMENTS

Transcript Evaluations for Licensure

Teacher Education License - Prospective students holding a bachelor degree and wishing to have transcripts evaluated for a teaching license or endorsement, please contact the School of Education and Health Sciences Dean's Office at 937-229-3146.

School Counseling License - Prospective students wishing to earn a school counseling license, please contact the School of Education and Health Sciences Dean's Office at 937-229-3146.

School Administrator License - Prospective students wishing to earn a school administrator license, please contact the School of Education and Health Sciences Dean's Office at 937-229-3146.

Academic Standing

To qualify for graduation, a student must maintain a grade point average of 3.0 (B) in all work undertaken toward the degree.

Employed Graduate Students

The maximum course load permitted for any graduate student who is fully employed is six semester hours for the Fall and Spring terms and for the first half of the Summer term. Adjustments to this policy are made by the department chair of the specific program on an individual basis in the case of applicants who are not employed or employed part-time.

"I" and "IP" Grades

The "I" (incomplete) grade may stand for a period of no more than one year from the end of the term in which the "I" was posted. If the "I" is unchanged after one year, it becomes an "F" and the student must re-register to re-take the course, and the "F" becomes permanent on the transcript.

The "IP" (in progress) grade is used in lieu of a grade for approved courses which have not terminated at the end of a semester.