

DEGREE REQUIREMENTS

Academics

Students are responsible for meeting the degree requirements for the Bachelor of Science in Business Administration (BSBA). Therefore, they should be thoroughly familiar with the degree requirements and their progress toward meeting them. Students should consult with their advisor in the John D. Mittelstaedt Center for Academic Advising and Business Student Success and track their progress toward degree requirements.

1. The candidate must successfully complete all requirements for the BSBA including:

- a. Common Academic Program (CAP (<http://catalog.udayton.edu/undergraduate/schoolofbusinessadministration/curriculumoverview/>))
- b. Business Core (<http://catalog.udayton.edu/undergraduate/schoolofbusinessadministration/curriculumoverview/>)
- c. Business Major (<http://catalog.udayton.edu/undergraduate/schoolofbusinessadministration/programsofstudy/>)
- d. Business Wisdom through International, Service, and Experiential Learning (BWISE (<http://catalog.udayton.edu/undergraduate/schoolofbusinessadministration/bwise/>))

2. Students must complete 120 total semester hours to earn a BSBA with the following considerations:

- a. At least 30 of the final 36 semester hours must be earned in academic residence at the University of Dayton, unless a student is participating in an approved study abroad program through UD's Global and Intercultural Affairs Center during their last year at the University of Dayton.
- b. Waived course hours must be replaced by equivalent undergraduate course hours.
- c. Only 7 hours of coursework can double count between two majors or a major and a minor.
- d. Open elective credits may be required to reach the required total semester hours, depending on the major and choice of courses to fill CAP requirements. The open elective hours may be used to support a second major or minor. Students interested in pursuing a business minor or second major should plan in consultation with their advisor.

3. The candidate for graduation must have at least a 2.0 cumulative grade point average and a 2.0 grade point average in each major and minor. The 2.0 grade point average in the major includes all courses required in the student's major except for the courses that are part of the Business Core.

4. All courses used to fulfill CAP, Business Core, major, and minor requirements must be taken under Option 1 (Letter Grades). In addition to those courses that must be taken under Option 1 (Letter Grades), a student may take a maximum of 12 semester hours of open electives under Option 2 (Satisfactory or No Credit) within the hours required for graduation in the degree program. A student may take any course beyond the minimum hours required for graduation in the degree program under Option 2 (Satisfactory or No Credit).

Academic Integrity

The University of Dayton's School of Business Administration adheres to the University's Academic Honor Code (<http://catalog.udayton.edu/>

[undergraduate/generalinformation/academicinformation/theacademichonorcode/](http://catalog.udayton.edu/undergraduate/generalinformation/academicinformation/theacademichonorcode/)), which outlines standards for academic integrity and procedures for addressing violations. Students are expected to familiarize themselves with and uphold these standards (<http://catalog.udayton.edu/undergraduate/generalinformation/academicinformation/theacademichonorcode/>), as violations can lead to consequences such as course failure or dismissal from the University.

Grade Appeals

Criteria for Appeal

The Undergraduate Semester Grade Appeal Policy for the School of Business Administration (SBA) outlines the process for students to challenge a course grade.

An SBA undergraduate student may appeal a semester grade if:

- The grade appears inconsistent with their actual performance, or
- The grading criteria used differ from those stated in the syllabus.

Appeal Process

- First Level – Appeal to the Instructor: The student must first discuss the grade with the instructor to resolve the issue.
- Second Level – Appeal to the Department: If unresolved, the student submits a written appeal to the department chair/program director within 30 days of the semester's end.
- Third Level – Appeal to the Dean: If dissatisfied with the department's decision, the student or instructor may escalate the appeal to the dean or the dean's designee. A review committee may be formed.
- Fourth Level – Appeal to the Provost: The final appeal can be made to the Provost, whose decision is binding.

Additional Information

Additional information on the Undergraduate Semester Grade Appeal Policy is available from instructors, academic departments, and the Mittelstaedt Center for Academic Advising and Business Student Success.