

# CAREER SERVICES

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The University of Dayton Career Services is a team of dedicated, caring professionals committed to providing excellent career related-resources, programs, services and opportunities that build confidence and job search skills. We serve as a connecting point between students, faculty, alumni and employers in an increasingly diverse and globally influenced job market. We are a leader in career planning and preparation, balancing the latest technology with personal guidance in the Marianist tradition.

Career advisors are available to discuss:

- Program selection
- Career direction
- Job search strategies
- Resume critique
- Networking
- Graduate school strategies
- Interview tips

Practice interviews with a career advisor can be digitally recorded and evaluated upon request to prepare the student for actual interviews by company representatives. Graduate students are encouraged to utilize the services available. Appointments may be made by calling (937) 229-2045 or visiting the Career Services website (<https://www.udayton.edu/careerservices/>).

The Handshake (<https://www.udayton.edu/careerservices/handshake/>) system is available from the Career Services website for students to access job listings, post resumes and register for events such as workshops, career fairs and on-campus interviews with employers.

Career Fairs are scheduled Fall and Spring semesters for all majors. These events provide an opportunity for employers, students and alumni to meet and discuss job opportunities. Approximately 150 organizations attend looking for internship, co-op and full-time employees. The on-campus recruiting program is open to all students and alumni. On-campus recruiting is held October-April each year. In addition, Career Services offers other venues for students to interact with employers as well as mini-courses, workshops and presentations on a wide variety of job search and career related topics.

Additional information is available online (<https://www.udayton.edu/careerservices/>).

## Career Related Experiences

The goal of any career related experience is to provide practical work experience associated with a student's course of study and/or life experience. All students pursuing a four-year degree should consider one or more of these programs.

- Internships
- Career-related summer employment
- Cooperative education
- Student contract program positions
- Externships and/or job shadowing
- Community/service learning
- Volunteer opportunities
- International placement or study/work abroad opportunities

Internship, summer employment, cooperative education and student contract program positions are posted in Handshake. This online

system is available at no charge to all students and alumni and may be accessed from the Career Services website (<https://www.udayton.edu/careerservices/>).